



DUANE MORRIS LLP COVID-19 PROTOCOLS

We look forward to welcoming you on your upcoming visit to our office. The firm has in place COVID-19 protocols applicable to all firm personnel for the health and safety of everyone. Please review the following information carefully as we ask our clients and other visitors to follow firm protocols for in-person meetings and events. Should you have any questions or find the need to reschedule your visit, please contact your host. To expedite your registration, please present this completed form to reception upon your arrival.

1. Regardless of your vaccination status, if you do not feel well on the date of your visit and present even mild cold/allergy-like symptoms, please contact your host to reschedule your visit or alternatively schedule a virtual meeting.
2. Regardless of your vaccination status, if you have been exposed to a COVID-19 positive individual in the past 5 days, are symptom free and isolating from that individual, kindly wear a high quality KN-95 or N-95 mask at all times while in our offices.
3. If you have tested positive for COVID-19 in the past 10 days, please contact your host to reschedule your visit or alternatively schedule a virtual meeting.

Name: _____ Affiliation: _____

Date: _____